**Augusta Adult and Community Education**

22 Armory Street

Augusta, Maine 04330

207-626-2470

augusta.maineadulted.org

**Course Proposal Form**

Semester Proposed

Name:

Mailing Address:

Email:

Hm. Phone: Cell: Wk. Phone:

Course Name:

Course Instruction Method (i.e. in person, online):

Brief Course Description:

Paid Instructor Volunteer Instructor

Additional Material Fees: $ Payable to:

Student Purchased Supply List (please attach list) Yes No Estimated Cost: $

Fee needed per registrant (based on 80/20 split): $

Preferred day of week:

Start Time: End Time:

Start Date: End Date: Number of Weeks:

Make-up Date: (class extended one week to same day and time recommended)

Preferred Number of students:

Minimum to run: Maximum number:

Technology Needs (TV, Projector, Whiteboard, etc.):

Brief Instructor Bio:

**Sample Course Description**

**WATERCOLOR**

Learn watercolor in a relaxed environment. Beginners and those who wish to advance their skills will learn about materials, mixing colors, “tricks and techniques”, composition light and shadow, and more. A list of materials and a weekly lesson plan will be sent to you after you register for the course. Class limit 10. Make-up date:

**Please complete form and return to:**

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**Or email:**

Shelley McGowan, Administrative Assistant - [shelley.mcgowan@augustaschools.org](file:///C%3A%5CUsers%5Cshelley.mcgowan%5CDownloads%5Cshelley.mcgowan%40augustaschools.org)

Augusta Adult Education - adulted@augustaschools.org

If you attach quality images of your work, we will be happy to include them in our brochure (when space and printing time permits) and on our website. If you have any questions, please call our office at 207-626-2470.